

Le Vigne Winery



Event Facility Policy

Pricing

The Le Vigne Winery facility can be rented for weddings and receptions, special events, and or private parties.

- For group sizes of 50 or less, the rental fee is \$2,800. (Use of Barrel Room is optional)
- For group sizes of 51 to 100, the rental fee is \$3,800. (Use of Barrel Room is optional)
- For group sizes of 101 to 200, the rental fee is \$4,800.
- For group sizes of 201 to 400, the rental fee is \$5,800.

Guarantee Deposit

A guarantee of the total attendance must be confirmed (2) two weeks prior to your event to Le Vigne Winery, the caterer and rental company. You are responsible for payment of the guaranteed amount.

Payment schedule is as follows:

- **1st payment** – To book the site a \$1,500 **non-refundable** deposit is due.
- **2nd payment** – 50% of the total group size fee is due 60 days prior to the event.
- **Final payment** – Two weeks prior to the event remaining balance of group size fee plus any additional costs is due.

Security Deposit

An additional \$500 security/ cleaning deposit is required for Weddings, Receptions, and Special Events. Post event additional clean-up is as follows but not limited to: any additional items requiring removal, repairing and excessive cleaning. Once the post-event review is complete and additional cleaning is unnecessary, your cleaning deposit will be refunded within 30 business days of your event.

Cancellation

If you decide to cancel your event, you will need to notify Le Vigne Winery in writing. Your initial deposit of \$1,500 will not be refundable.

Times

The facility is available to you for up to 8 consecutive hours for your event.

Facility Rental Inclusions

- 66” round tables
- 6’ banquet tables
- Wine Barrels for decor, as cocktail tables or as a bar.
- White resin chairs
- White lattice arch
- China, stemware, and flatware
- Basic set up and take down of your event supplied by Le Vigne staff
- Le Vigne Winery Preferred Vendor list

- Honey Huts
- Use of facility day prior to event for rehearsal (up to 2 hours)
- 15% off retail price of all wine selected (25% for La Famiglia)

Coordination

Le Vigne Winery has an on-site Wedding & Events Coordinator to assist you with the planning and execution of your event. Although we have an on-site coordinator, you are welcome to hire your own as well and we will be happy to work closely with them to ensure your event is executed to your standards.

Vendors

We are open to any professional outside vendors of your choice. We do have a list of preferred vendors that, from experience, put forth nothing less than exceptional service!

Caterer

All caterers must be approved by and have catering contract on file with Le Vigne Winery. All caterers must have business license, servsafe certificate, and carry worker's compensation insurance. Our catering contract explains the responsibilities of caterers in order to use our kitchen, prep area, BBQ facilities and clean-up. Once your menu has been selected please send a copy to our Events Coordinator at Le Vigne Winery. If you need assistance in selecting a caterer please ask our Events Coordinator.

Wine & Beer Service

All wine and beer must be purchased through Le Vigne Winery. Please arrange with Le Vigne Winery at least 30 days prior to your event date. No bottled beer or hard liquor is allowed on the premises. Le Vigne Winery will provide (1) one staff member per 100 guests to handle bar service. Tableside service should be handled through your caterer. No one under the age of 21 will be permitted to consume alcoholic beverages of any kind. The winery reserves the right to I.D. anyone and to refuse service to anyone they feel may be intoxicated. Le Vigne Winery will end all wine & beer service 30 minutes prior to closing of the event. It is the responsibility of the client to inform guests of these policies prior to the event.

Restrooms

Luxury mobile restrooms will be provided with rental of the facility.

Security

Security is required at all Le Vigne Winery events. We require 1 security guard per 100 guests from a licensed security company. In addition, a parking attendant is required to make sure guests are parking in the appropriate areas. In most cases, the security company will be happy to assist with the parking.

Full Kitchen

To use the outdoor kitchen facilities for cooking/catering purposes a \$1250 fee will apply.

Decorations

All decorations must be approved by the Le Vigne Winery Events Coordinator in advance. Items may not be attached to walls, furniture or property without prior consent. We reserve the right to charge for any damage to the property or when excessive clean-up is required. We will work to support your personal style as well as the style of Le Vigne Winery.

Music

We can recommend a variety of musical entertainment if you desire. All musical providing entertainment, whether it be DJ or live band/musician hold the responsibility for extension cords, tape, stages, umbrellas, etc. Amplified music is permitted inside the Wine Park Event Center and Barrel Room only. Music must end 15 minutes before the contracted closing time, No Exceptions! All events must end no later than 10pm, per county ordinance.

We value the relationship we have with our neighbors, and want to remain in good standing with them. The winery reserves the right to have their representative monitor the volume of the music during the event.

Insurance

The lessee must provide a Certificate of Insurance for the date of the event. The certificate names Le Vigne Winery as an “additional insured for the day of the event” in the amount of \$1,000,000. The certificate is most easily available through your or a family members homeowner’s insurance policy. The certificate must be on file 30 days before the event. Le Vigne Winery is not responsible for injuries, damages, or losses that might occur during the event.

Le Vigne Winery

A la Carte Additions & Luxuries

Barrel Room	\$750
Rehearsal Dinner Includes: Set up & Clean up, chairs, tables, BBQ, Kitchen (sink and prep tables)	\$1000
Full Kitchen Includes: stove, refrigerator, dishwasher, sink, oven, stainless steel tables, warmers and 30x30 tent	\$1250
BBQ	\$150 large \$30 small
Dance Floor (20x24)	\$400
Tenting (includes rope lights and paper lanterns)	
30x30	\$500
40x40	\$1000
40x80	\$1500
60x60	\$2000
60x90	\$2500
60x120	\$3000
Propane Heaters (includes propane)	\$50 each
Garden Umbrellas	\$10 each
Commemorative Guest Menus	\$6 per person
Custom Personalized Wine Labels (Your own custom design - \$50 one time set up fee)	\$3.50 per label
Personalized Wine Labels (Choose from one of our templates)	\$2 per label
Additional Place Settings Includes: White bistro style dinner plate, Stemless water glass, wine glass, champagne flute, fork, knife, spoon	\$4 per person